

**Agenda**  
**Sunland Condo Owners' Association Division 7**  
**Board of Directors Meeting**  
**January 25<sup>th</sup>, 2024 at 2:45 PM , Gathering Place**

**Certification of Quorum:**

**Call to Order:**

- Rob Baer, President

**President's Comments:**

- Thanks for all your work while I was out-of-town.
- *"Concentrate all your thoughts upon the work in hand. The sun's rays do not burn until brought to a focus." – Alexander Graham Bell*

**Secretary's Report:**

- Approval of the November Annual Meeting 2023 minutes.

**Treasurer and Finance/Audit Committee report:**

- Financial Reports – Year End December 31, 2023
- Transfers to Reserves to be done quarterly
- 2023 Budget vs expenses year in review
- CD purchase – 2 expiring 1/24/2024.
- 2023 Audit update

**Landscape Report:**

- Payment for Irrigation Water
- Reminder About We Love Trees
- Ambros Landscaping Deliverables
- Landscape Service Request Trackers
- Status of Contract with Brett Romano

**Maintenance Report:**

- Bid approval for new garage door – 148A
- Update on drainage issues at 117A east side yard – Bid reviewed
- Other drainage issues – 108A, 126D
- Updates on other pending projects

## **Data and Records Committee:**

- No report

## **Communications Committee/Newsletter:**

- Newsletter – next issues will be sent out 4 days prior to Feb Board Meeting
- Contact sheet – final form approval being reviewed by Gov Docs committee

## **SLOA Report:**

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## **Welcoming & Social Committee:**

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## **Governing Documents:**

- Update on Gov Doc meetings including changes to Bylaws and Rules and Regs
- Discussion re charging late fee vs interest per month to past due accounts

## **Nominating Committee:**

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## **Insurance Committee:**

- 2024 Renewal process has started

## **New Business:**

## **Old Business:**

## **Next Board Meeting:**

February 15, 2024 – 3:00-5:30pm

- Potential change to February Board meeting due to financial reporting

## **Adjournment:**