

**Agenda**  
**Sunland Condo Owners' Association Division 7**  
**Board of Directors Meeting**  
**April 20, 2023, 4:30 PM , Gathering Place**

**Certification of Quorum:**

**Call to Order:**

- Rob Baer, President

**President's Comments:**

- Board homework assignment – quick report from Board members about looking at the Washington State Chapter of Community Associations Institute website. ([www.wscai.org](http://www.wscai.org)). What did you learn?

**Secretary's Report: (Minutes will be taken by a clerk)**

- Approval of the March 16, 2023 minutes.

**Treasurer and Finance/Audit Committee report:**

- Financial Reports including Operations and Reserve Balances, and Aging
- 2<sup>nd</sup> Quarter Income status
- Audit 2022 – Tax Return status
- Finance Committee status
- Admin Assistant – status of project

**Landscape Report:**

- Update on 117 C irrigation repair.
- Mole report.
- Turning on irrigation system
- Racoons

**Maintenance Report:**

- Update on window glass replacement.
- Update on deck replacement

### **Data and Records Committee:**

- Update report

### **Communications Committee/Newsletter:**

- Newsletter to be delivered by May 15th

### **SLOA Report:**

- Katie attended the last SLOA Board Meeting

### **Welcoming & Social Committee:**

- Spring Tea Party, May 23, 2023

### **Governing Documents:**

- None

### **Nominating Committee:**

- Need to find additional Board Members

### **Insurance Committee:**

- Update on HOA insurance policy renewal.

### **New Business:**

### **Old Business:**

### **Next Board Meeting:**

May 19, 2023  
4:30 - 6:00

### **Adjournment:**