

**SUNLAND CONDO OWNERS' ASSOCIATION DIVISION 7**  
**BOARD OF DIRECTORS MEETING**  
**DATE: May 24,2022**

**Certification of Quorum:**

**Call to Order: Steve Lavelly, President**

**President's Comments:**

**Secretary's Report:**

Approval of the April minutes.

Up-date on Hold Harmless Agreement

**Treasurer's Report:**

Financials

**Landscape Report:**

Completed projects:

- New signage for debris disposal ordered and installed on site. Some owners are not following standards. Landscape debris needs to be broken-down and placed in containers. Only large tree branches should be placed behind the containers. If you have placed trimmings and landscape debris, please take the time to go to the site, break it down and place in containers or Landscape Director will have to do it for you since Landscape Contractor will not pick it up.

- 5 yards of “Dark Fine” mulch/bark was delivered to the stockpile and is available for owners to use as needed
  - A total of 11 new shrubs were selected and planted at the following locations:
    - 134A (2); 138 (4); 148D (1); 151 (1); 159 (1); 161 (2)
  - One diseased and misshapen shrub was removed from 151
  - Richard, Steve and Bill surveyed and activated all watering systems on April 29
  - Richard, Steve have repaired and replaced broken pipes and sprinkler heads as needed (big shout out to these selfless neighbors)
  - Approved owner-paid ground cover treatment at 161,163, 155 and 151
  - David used bark stock-pile to treat several common areas at the West end of Hilltop Drive (thank you David)
  - The Landscape contractor completed “requests for service” at 140, 121B as well a general request to cut-back ferns to allow for new growth
  - Completed request and received approval from SLOA for tree trimming projects to be completed on May 24 by Arbor’s Edge
- Up-coming projects:
- Tree trimming projects at 156 D and for low over-hanging branches at the west end of Hilltop drive will be completed on May 24 by Arbor’s Edge
  - The Landscape Director will be compiling a list of volunteers who will be managing water system (turning on and off) for selected areas. If you would like to volunteer, please let Bill Zook know. To date Rob, Steve, Bill, Bob, Richard, and Scott have volunteered.
  - The Board will be completing modifications to Landscape Contractors contract to reflect recent changes in the next couple of weeks

## **Maintenance Report:**

New projects.

Completed projects.

## **Finance & Audit Committee:**

Upcoming work session date and time. What to expect.

## **Data and Records Committee: No Report**

## **Newsletter Committee:**

Next newsletter will go out approximately June 14<sup>th</sup>. Have your reports to Carol before then

## **Welcoming & Social Committee:**

July 4<sup>th</sup> gathering in the works

## **Governing Documents:**

Rules and Regulations timeline to complete

## **Nominating Committee:**

We need at least 2 more people to be on this committee.

We will have at least two Board openings this September.

We need to know if other Board members are planning on leaving in September.

**Please give the committee any recommendations for possible new Board members.** The current committee members are Steve Lavelly(360-545-0625) and David Lotzgesell(360-582-7404) and Rob Baer(360-477-4513)

## **Insurance Committee: No Report**

**New Business:**

**Old Business:**

**Next Board Meeting:**

**June 16, 2022**

**4:30-6:00**

**Adjournment at 6:00 pm**