

SUNLAND CONDO OWNERS' ASSOCIATION
DIVISION 7
BOARD OF DIRECTORS MEETING

AGENDA

DATE: January 16, 2020

Call to Order: Dawn Kerns, President

Certification of Quorum: President

Approval of last month's minutes: Approved on line

President's comments: Steve Lavelly's resignation letter. Nominating Committee's recommendation to fill remainder of Steve's term is Brenda Owens.

Treasurer's Report: Carol Stults

December 2019 financial report

Report of first quarter invoice template used

New reserve account proposal

 brief review of parameters/scope for account use

 review of options for bank account to cover new reserve account, if approved

Status of surplus funds from 2019 operating accounts (checking & savings)

Update on plan for 2019 audit — to begin February 15, 2020

Landscape Report: Richard Streeter

Landscape Committee members

Water line in front of 108B

Insurance Report: Nancy Baer

Renews in March

Architecture & Maintenance Report: Joel Ogden

Received estimate to replace leaking roof on building 134.

Gutters & Moss Maintenance Service Contract

COMMITTEE REPORTS

Data and Records Committee: Rob Baer

Governing Documents: Nancy Baer

Bylaws—was seal found? If not, renew motion to delete that portion of Bylaws.

Newsletter Committee: Carol Stults

Welcoming Committee: Patty Lavelly

Emergency Preparedness Committee: Joel Ogden

Nominating Committee: Carol Stults

New Business:

Ted Gagne presentation

Unfinished Business:

Memorial bricks layout

Date of next meeting: February 20, 2020

NOTE*** I will be sending out requests for agenda items on Wednesday the week before each meeting; they will be due the following Saturday at 8 pm so I can put everything on the agenda.

PLEASE respond to me in writing so everyone knows the projects you are working on and/or what your committee is doing.

Owners' questions and comments

ADJOURNMENT

We all have two lives.

The second one starts when we realize we only have one.