

SUNLAND CONDOMINIUM OWNER'S ASSOCIATION  
DIVISION 7 BOARD OF DIRECTORS' MEETING  
December 10, 2015

CALL TO ORDER

President Bill Morlan called the meeting to order at 10:07AM. Directors present: Bill Morlan, Cal Murphy, Ray Christiansen, Jim Bates. Guest: Toni Tobin 116C.

CERTIFICATION OF QUORUM

President Morlan established that a quorum was present; Toni Tobin acting as Scribe in absence of Secretary Whitaker.

APPROVAL OF MINUTES

Previous meeting minutes of November 12, 2015 were previously distributed by email. M/S/P to approve amended minutes showing the "reserve study of decks" changed to "reserve study of roads and roofs".

TREASURER'S REPORT

Director Christiansen states we didn't get notice when Reserve CD was expiring, so didn't contribute \$3500 this year. Next year we will look at contributing \$7000 to make up for it, depending on results of audits. The reserve study person would like to have conversation with Director Hightower on maintenance history.

MAINTENANCE REPORT

No report available but Director Hightower would like consideration of expanding the work load of person replacing Celeste to include some of the maintenance duties. That discussion was deferred until New Business.

LANDSCAPE REPORT

Director Murphy reported Sanford is mostly finished with work. Geoff started on trimming and will do barking after tree trimming, but before year end. M/S/P to make \$5000 payment to Sanford Irrigation.

ARCHITECTURE REPORT

Regarding yard art issue at 126-A, a letter has been prepared for SLOA, leaving the issue with them. President Morlan will communicate.

INSURANCE REPORT

No Report

## OLD BUSINESS

Holiday Party December 12; water meters half way done. Each installation is presenting its own challenges.

## NEW BUSINESS

Celeste is resigning from Division 7, effective February 29, 2016. She has been asked to supply a job description and Director Hightower would like to consider expanding duties to include some basic maintenance tasks. Homeowners will be receiving a cover letter with dues' billing for the Special Water and Annual Dues assessment. A reminder for all – if you have automatic deduction, double check with your bank for accuracy.

## NEXT MEETING DATE

January 21, 2016, 9:30AM, Gathering Place

MEETING ADJOURNED AT 11:35 am

Respectfully Submitted,

Toni Tobin, Scribe

## PRESIDENT'S MESSAGE

Thanks to everyone who participated in our Holiday Party! We had about 30 guests and everyone seemed to enjoy themselves...Happy Holidays to everyone in Division 7!

The Board is in need of a Scribe to take minutes at our monthly BOD meetings...please contact me if you are available to help.-THANKS!